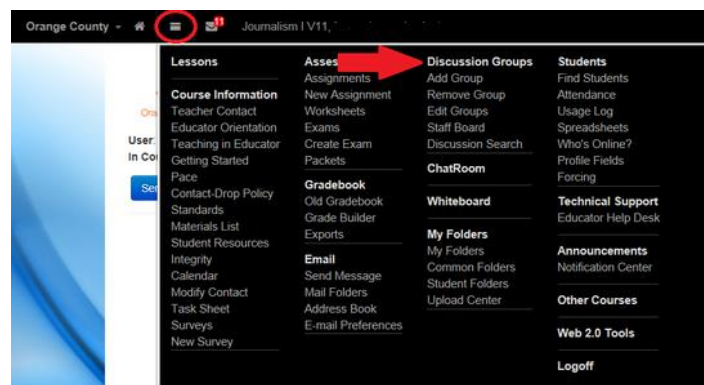# Discussion Groups

➢ Main Menu → Discussion Groups
➢ Find the directions post
➢ Post your assignment
➢ Reply to student post

An assignment wants you to post to a Discussion Group?

Some assignments require you to post in the course Discussion Groups. You can find the Discussion Groups within the Main Menu dropdown box.

Locate the necessary Group Name (Module) and Subject (Assignment/Title) that correlates with your specific assignment, and click on the Group Name link. Next, click on the Subject Title and read the assignment directions, posted by me.

To post your assignment, simply click the 'new message' link from the options at the bottom of the page. ***Make sure not to post your assignment as a reply!*** Type a title for your post next to 'Subject', and then type your assignment in the text box. Make sure to follow the assignment prompt, click on the Spell Check button to identify any spelling or grammar errors, then scroll down (*you do not need to post to any other area*), then click on 'Submit'.
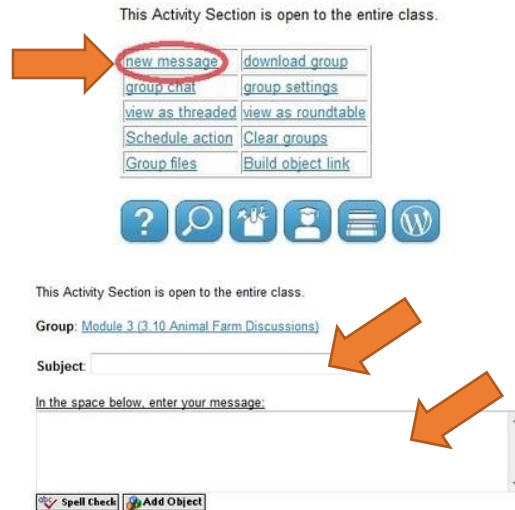
To reply to another student's post, simply click the 'reply to this message' link under the student's post. Please make sure that your response is not only respectful, but also meaningful. As always, write in complete sentences! Don't forget to address the person you are replying to, and sign your name at the bottom of your reply.

Sample response: *"Hi John, my name is Ben. I really like how you compared the Roman Republic to our government today. They had three parts to their government just like we do! Which one do you think is a better representation of how government should be? I think there are positives and negatives to both.*
-Ben"

What to submit for grading?

Once you have posted and replied correctly in the Discussion Group, submit a copy of your post as well as the name(s) of the student(s) to whose post(s) you replied. **You can type this information directly in the Student Comments section of the assignment submission.**